**Lessons-Learned Report**

Date 18/05/2021

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| **Project Name: UOW Room Booking System Development**  **Project Sponsor:** Terrence Chow  **Project Manager:** Limousine  **Project Dates: 12 April 2021 - 22 May 2021**  **Final Budget:**  $38500 |

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| 1. Did the project meet scope, time, and cost goals?  **Yes, the project has successfully met the scope of the program requirement, as well as the deadline and budget of the project.**  2. What was the success criteria listed in the project scope statement?  **Meet the requirements of the stakeholder and also achieve the project objectives. Finish the project within the estimated cost and time.**  3. Reflect on whether or not you met the project success criteria.  **The project is successful as shown by the program prototype successfully meeting the base requirements as well as the additional requirements from the project change request form. The project has also finished before the deadline and within the total budget of $38.5K, as well as successfully reforming the UOW booking system.**  4. What were the main lessons your team learned from this project?  **Teamwork : This project aided us to know how vital teamwork is. When we put together each one’s ideas, we are able to produce better things. Also on the other hand , we also learned everyone thinks in a different way. Thus, each member could learn ideas from others.**    5. Describe one example of what went right on this project.  **Team was able to successfully identify and implement the requirements of the program early on in the project.**  6. Describe one example of what went wrong on this project.  **Team wasn’t able to identify a lot of risks in this project.**  7. What will you do differently on the next project based on your experience working on this project?  **Team should’ve sorted and identified the required document as early as possible.**. |